

Application for ITABE Projects (2012)

The advisory committee will consider the ITABE Application in conjunction with the information provided in the **Course Activity Report 2011** and **ITABE Annual Statistical Returns 2011** due for submission no later than **16th December 2011**

AIM

1. To provide adults with literacy/numeracy difficulties access to intensive tuition to a minimum of 6 hours tuition per week over a 14 week period.
2. To provide the opportunity for demonstrable improvement in literacy/ numeracy skills
3. To provide tuition within the context of the individual student's needs and the level of basic skills required to function within the home, community and workplace.
4. To deliver the tuition programme within appropriate models of good practice
5. To provide an opportunity to achieve accreditation.

Outcome

1. Measurable increase in participant literacy/numeracy levels.
2. Appropriate levels of engagement with the Adult Education Guidance Service

Intensive Tuition in Adult Basic Education Project Application Form 2012

Criteria for ITABE funding

- Participants to be 18 years of age or older and not attending full-time second level education.
- Participants to have skills lower than FETAC Level 3.
- The ITABE assessment to be carried out upon entry into the 14 week programme and after the programme is completed.
- Appropriate levels of engagement by the Adult Education Guidance Service
- The majority of tuition hours to be allocated to literacy/numeracy.
- Curriculum areas are: *Communications (incl. Numeracy), Learning-to-Learn and Introduction to IT.*
- ITABE projects may not be used to deliver ESOL
- Each group to comprise of 6 - 8 participants.
- Each project has an allocation of 84 tuition hours.
- Accreditation options to be made available where appropriate
- Tuition will be delivered at a rate of 6 hours per week over 14 weeks (either 2 by 3 hour sessions OR 3 by 2 hour sessions)
- Please submit statistical returns for 2011 as the return will be considered in assessing the application for 2012.

ITABE PROJECT APPLICATION FORM NOTES

1. Please complete all sections.
2. Clearly identify if the group is a progression group from a previous ITABE project (**PG**)
3. Please state if it is a new ITABE group (**NG**) or participants to be recruited (**R**)
4. Section 3 "**Details of Proposed ITABE Projects 2012**" should include information on target groups, main focus of course, accreditation, and referral organisation.
5. Target groups may be identified under the following codes.

One Parent Families	OPF	Not in the Labour Market	NLM	Early School Leaver	ESL	Refugee	R	Employed	E	Substance Misuser	SM	Migrant Worker	MW
Persons with Disability	DS	Traveller	T	Homeless	H	Asylum Seeker	AS	Unemployed	UE	Ex Offended	EO	Other	O

6. Should a specific target groups for example "**One Parent Families**" be identified through a referral organisation then such groups should be recorded under "**OPF**"
7. Section 4 "**Supporting Information**" should include an analysis of ITABE projects delivered in 2011, which may be supported by information from previous ITABE applications and/or ITABE Statistical Returns.
8. The completed ITABE Application Form must be signed by the CEO or designated person before it can be processed.

Intensive Tuition in Adult Basic Education Project Application Form 2012

**Completed ITABE Application Forms to be returned to the
National ITABE Co-ordinator no later than 16th December 2011**

The ITABE Application Form may be downloaded from the IVEA website www.ivea.ie

Marian Lynch
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**Intensive Tuition in Adult Basic Education
Project Application Form 2012**

Section 4

Supporting Information - ITABE Projects 2012

This information will be taken into consideration when allocating future ITABE projects

Analysis of ITABE Projects 2011

Please provide a brief analysis of ITABE projects delivered in 2010 with emphasis on;

- *assessment outcomes,*
- *accreditation*
- *evidence of accelerated learning*
- *including improved student skills levels having taken part in multiple ITABE projects*

Please outline (where applicable) the rationale for engaging in a partnership approach with other agencies and / or agreeing an ITABE referral system for clients/participants of other agencies or organisations.

Please provide a brief outline of engagement with AEGS

ITABE Projects 2012

Please highlight any innovative approaches which support your application for 2012, demonstrating how the literacy needs of the target group identified will be addressed including engagement with the AEGS.

**Name
CEO/EO**

Signed

Date

Please nominate an ITABE Liaison person for your VEC

Name

Email

Phone no.