

## Intensive Tuition in Adult Basic Education Programme (ITABE) Statistical Report Form 2009

(Before completing this form please see notes on page 5)

**VEC:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Total Number of ITABE Projects allocated for delivery in 2009	
Total Number of ITABE Projects commenced in 2008 & completed in 2009	
Total Number of ITABE Projects commenced & delivered in 2009	
Total Number of ITABE Projects not completed by December 2009	
Number of ITABE students who received/availed of AEGS in 2009	

### PROJECTS

1. Number of **projects**: Morning \_\_\_\_\_ Afternoon \_\_\_\_\_ Evening \_\_\_\_\_ Mixed \_\_\_\_\_ Total

	Male	Female	Total
<b>2. Number of students enrolled:</b>			
<b>3. Number of students who completed course:</b>			

### PARTICIPANTS

4. Total Number of Participants per Economic/Employment Status on Entry			
Status	Gender		
	Male	Female	Total
Unemployed (Job Seekers Benefit/Allowance)			
Employed			
Not in the Labour Market			
<b>Total Participants</b>			

**5. Number of Participants in each of the following groups** (See Notes)

Target Group	Gender		
	Male	Female	Total
Person with Disability			
Substance Misuser			
Ex-offender			
Early School Leaver			
One-Parent Family			
Traveller			
Homeless			
Refugee			
Asylum Seeker			
Migrant Worker			
Other			

**6. Prior highest Educational Levels of participants on Entry**

	Male	Female	Total
No Formal Education			
Primary			
Lower Second Level/FETAC Level 3 or Equivalent			
Upper Second Level/FETAC Level 4/5 or Equivalent			
FETAC Level 6 or above			
<b>Total</b>			

**7. Age Profile of Participants**

	Male	Female	Total
16-18			
18-20			
21-24			
25-34			
35-44			
45-54			
55-64			
Over 65			
<b>Total Participants</b>			

**8. Number of Students who have completed:**

	Male	Female	Total
<b>1 Project</b>			
<b>2 Projects</b>			
<b>3 Projects</b>			

## ASSESSMENT

### 9. Number of students working towards a standard equivalent to the National Framework of Qualifications:

	Male	Female	Total
<b>FETAC Level 1</b>			
<b>FETAC Level 2</b>			
<b>FETAC Level 3</b>			

## ACCREDITATION

10.	Male	Female	Total
<b>Number of students enrolled in certificate courses:</b>			
<b>Number of students who have achieved accreditation:</b>			

### Level of accreditation achieved :

<b>FETAC Level 1</b>			
<b>FETAC Level 2</b>			
<b>FETAC Level 3</b>			
<b>Other – Please Specify</b>			

## LEVEL INCREASE – POST COURSE SUMMARY

### 11. Number of students who have progressed under the following Skills Area

**Reading**      *Level 1 to Level 2* \_\_\_ *Level 2 to Level 3* \_\_\_\_ *Level 1 to Level 3* \_\_\_\_.  
*How many students remained at the same entry level?* \_\_\_

**Writing**      *Level 1 to Level 2* \_\_\_\_ *Level 2 to Level 3* \_\_\_\_ *Level 1 to Level 3* \_\_\_\_.  
*How many students remained at the same entry level?* \_\_\_

**Numeracy**      *Level 1 to Level 2* \_\_\_ *Level 2 to Level 3* \_\_\_\_ *Level 1 to Level 3* \_\_\_\_.  
*How many students remained at the same entry level?* \_\_\_

**Listening & Speaking**      *Level 1 to Level 2* \_\_\_ *Level 2 to Level 3* \_\_\_\_ *Level 1 to Level 3* \_\_\_\_  
*How many students remained at the same entry level?* \_\_\_

## PROGRESSION

12. How many students have progressed on to other programmes ie BTEI  VTOS

Other ITABE Projects

Adult Literacy Service

Employment



## Notes for ITABE Statistical Return 2009

### General Notes:

- **Each VEC should submit a composite return. Forms submitted by local services within VECs cannot be processed.**

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- These returns relate to **all** projects funded for delivery in 2009.
- Completed forms should be sent to **arrive no later than 29<sup>th</sup> January 2010**
- Forms may be returned either by email – [m.lynch@codubvec.ie](mailto:m.lynch@codubvec.ie) – or by post to-

Marian Lynch  
National ITABE Co-ordinator  
Co. Dublin VEC  
1 Tuansgate,  
Belgard Square East,  
Tallaght,  
Dublin 24.

- Electronic versions of this form (in MS Word, MS Excel or PDF format) are available upon request.

## PROJECTS

### Question 1:

- Please indicate the number of projects delivered **entirely** in the morning OR afternoon OR evening. Where a project is delivered in a **combination** of morning, afternoon and/or evening sessions each week it should be recorded as mixed.

### Question 2:

- A student should be counted only **once** regardless of whether or not she/he attended one or more than one ITABE project over the period January 2009 to December 2009.

### Question 3:

- The total number of students who have completed more than one single 84 hour ITABE programme.

## PARTICIPANTS

**Question 4 and 5** (*This information may not be available in relation to students who enrolled in 2009, however, please note, this information **will be** required from students enrolling on ITABE programmes for 2010*)

- This relates to students identified in the Application Form under the target groups OR as declared by the student. Should a group of students come through a referral organisation then the information may be obtained through that organisation.

### Question 6:

- This refers to the highest level of education achieved by the student before taking part in an ITABE project at the point of enrolment.

### Question 8:

- A student is deemed to have completed a project if he or she was still attending sessions/classes when the 14 week period came to an end, **regardless** of whether or not he/she enrolled for a follow up ITABE programme.

## ASSESSMENT

### Questions 9:

- This information can be gleaned from the ITABE pre-course assessments. If a student is assessed at Level 1.3 or less she/he is working towards a standard equivalent to NFQ/FETAC Level 1, etc.
- These levels **are not related to whether or not the student is seeking accreditation** but rather refer to a standard indicated in the ITABE assessment process.

## ACCREDITATION

### Question 10:

- This refers to the number of students who **enrolled** in ITABE projects where it was agreed that the student would work towards **accreditation**.
- This refers to students who have actually presented their portfolios (probably either in April 2009 or November 2009) and have **actually achieved accreditation** while taking part in ITABE projects during 2009.

## LEVEC INCREASE

### Question 11:

- This information can be gleaned from the ITABE Post Course Summary Sheets
- This refers to the **Post Course Assessment Summary Sheet** in the Assessment Pack where it has been identified that the student has progressed in levels from the **first** Pre-Course Assessment to the **last** Post- Course Assessment regardless of how many ITABE projects the student completed

## PROGRESSION

### Question 12:

- This relates to students who have completed ITABE projects and progressed on to other areas of the adult education service.

## ACTIVITY REPORT

### Target Group Codes

One Parent Families	<b>OPF</b>	Persons with Disability	<b>DS</b>	Not in the Labour Market	<b>NLM</b>	Travellers	<b>T</b>	Other (Please State)	<b>O</b>
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